

Policies of Faculty/Graduate School of Engineering on Activity Restrictions to Resume Education and Research Activities under COVID-19

The Dean may decide to relax or tighten the restrictions, according to the conditions of the COVID-19 spread

September 27 2021update

Restriction Level	Research Activities	Lectures	Students' Extra-Curricular Activities	Koganei Library
0	(Status) No restrictions	(Status) No restrictions	(Status) No restrictions	(Status) No restrictions
1	<p>(Status) Resuming normal research activities while controlling the risk of infection spread</p> <ul style="list-style-type: none"> <li>Laboratory activities are conducted face to face as a norm (students' concerns are taken as top priority while seeking to resume normal operations (pre-pandemic research activities) to the maximum extent possible)</li> <li>Adopting an attendee shifting schedule in a laboratory is recommended to avoid the "Three Cs". However, if the necessary infection control measures are taken, methods other than an attendee shifting schedule are acceptable.</li> <li>Students are required to complete the "Confirmation of Laboratory Activities" form when participating in their research activities.</li> <li>Use online tools and replace face-to-face communication with online communication if possible.</li> <li>Follow the social gathering rules, etc. of the local (Tokyo Metropolitan Government) and/or national governments when considering to gather to eat or drink with a multiple number of people.</li> <li>Students' off-campus research activities and conference presentations within Japan may be permitted after confirming that appropriate infection control measures are taken.</li> <li>Follow the University guidelines when permitting or prohibiting students' overseas travel.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>	<p>(Status) Resuming normal academic activities while controlling the risk of infection spread</p> <ul style="list-style-type: none"> <li>In principle, lectures are held face-to-face in hybrid classrooms with a number of students not exceeding/equivalent to the that of the examination capacity (50% of a normal classroom capacity).</li> <li>All courses can be taken online at home with a request for consideration. Students may submit a request for consideration or cancel the request at any time.</li> <li>Experiment-related activities can be resumed face to face while taking precaution for infection spread. However, consideration for students who cannot attend university is also required.</li> <li>Off-campus experiments, etc. can be conducted as long as infection control measures are taken. However, as a general rule, students must return directly to their home after the activities end.</li> <li>Regularly scheduled examination are conducted in a manner guided by lecturers in charge.</li> <li>Eating/drinking in the classrooms are prohibited. The cafeteria in the University Co-op, Ellipse, and Keyaki Hall are for dining purposes only. Using the facilities for other purposes (chatting, etc.) is prohibited.</li> <li>Take your temperature before attending university as a rule. Refrain from attending university if you are not feeling well.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>	<p>(Status) Lifting restrictions with conditions attached</p> <ul style="list-style-type: none"> <li>Follow the policies of the University</li> </ul>	<p>(Status) Resuming normal library operations while controlling the risk of infection spread/reduced number of seats by 40-60%</p> <ul style="list-style-type: none"> <li>Floors with poor ventilation are closed.</li> <li>All areas are for individual study. Resuming of areas for group study may be considered depending on the situation.</li> <li>"Group study rooms" are available for academic/research activities which require verbal communication. (e.g. to participating in interactive online classes, consultations with instructors, job interviews) ※In-advanced application is required.</li> <li>The number of seats available to the library users may increase depending on the number of users at a time.</li> <li>Materials* can be sent by mail to users who cannot come to the library (who avoid commuting to university and study at home, etc. to prevent COVID-19 transmission).</li> <li>Borrowed books, photocopies of library materials (e.g. photocopied dissertations), print-outs of requested e-journals under contract with TUAT, requested document photocopies from other libraries</li> <li>Materials can be returned to the book post in front of the library at all times.</li> <li>Users can also return books by mail or parcel delivery service.</li> <li>Users not affiliated with TUAT cannot use the library.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>
2	<p>(Status) Conducting research activities while taking utmost precaution for infection spread</p> <ul style="list-style-type: none"> <li>Students can participate in their research activities (However, students' concerns are to be taken as top priority and participating in research activities at home is also to be allowed). It is recommended that students, who use public transportation to commute to university, commute to university during the staggered hours, etc.</li> <li>For laboratories which cannot avoid the "Three Cs" (closed spaces, crowds, and close contact) efforts to reduce the number of attendees such as by adopting an attendee shifting schedule are required.</li> <li>Students are required to complete the "Confirmation of Laboratory Activities" form to when participating in their research activities.</li> <li>Conduct research guidance and seminar activities online by utilizing online communication tools actively.</li> <li>Gatherings to eat or drink with a multiple number of people are prohibited.</li> <li>Students' off-campus research activities and conference presentations within Japan may be permitted after confirming that appropriate infection control measures are taken.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>	<p>(Status) Holding face-to-face classes while taking utmost precaution for infection spread</p> <ul style="list-style-type: none"> <li>In principle, lectures are held online. Face-to-face lectures are possible if utmost precaution for the spread of infection is taken (the number of students in a classroom is limited to 1/2 of the examination capacity, the weekly even/odd numbering system is adopted, and consideration for students who cannot attend university is required.)</li> <li>Experiment-related activities can be resumed face to face while taking utmost precaution for infection spread. However, consideration for students who cannot attend university is also required.</li> <li>Off-campus experiments, etc. can be conducted as long as infection control measures are taken. However, as a general rule, students must return directly to their home after the activities end.</li> <li>Regularly scheduled examination are conducted in a manner guided by lecturers in charge.</li> <li>Eating/drinking in the classrooms are prohibited. The cafeteria in the University Co-op, Ellipse, and Keyaki Hall are for dining purposes only. Using the facilities for other purposes (chatting, etc.) is prohibited.</li> <li>Take your temperature before attending university as a rule. Refrain from attending university if you are not feeling well.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>	<p>(Status) Lifting restrictions with conditions attached</p> <ul style="list-style-type: none"> <li>Follow the policies of the University</li> </ul>	<p>(Status) Shortened opening hours/restrictions on available areas/reduced number of seats by 50-80%</p> <ul style="list-style-type: none"> <li>Floors with poor ventilation are closed.</li> <li>"Group study rooms" are available for academic/research activities which require verbal communication. (e.g. to participating in interactive online classes, consultations with instructors, job interviews) ※In-advanced application is required. Only available for individual study. Group study is prohibited.</li> <li>Only assigned seats can be used.</li> <li>Materials* can be sent by mail to users who cannot come to the library (who are taking lectures online and, who avoid commuting to university and study at home, etc. to prevent COVID-19 transmission).</li> <li>Borrowed books, photocopies of library materials (e.g. photocopied dissertations), print-outs of requested e-journals under contract with TUAT, requested document photocopies from other libraries</li> <li>Materials can be returned to the book post in front of the library at all times.</li> <li>Users can also return books by mail or parcel delivery service.</li> <li>Users not affiliated with TUAT cannot use the library.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>
3	<p>(Status) Conducting research activities while taking utmost precaution for infection spread</p> <ul style="list-style-type: none"> <li>Students can participate in their research activities (However, students' concerns are to be taken as top priority and participating in research activities at home is also to be allowed). It is strongly recommended that students, who use public transportation to commute to university, attend university every other day or commute to university during the staggered hours, etc.</li> <li>For laboratories which cannot avoid the "Three Cs" (closed spaces, crowds, and close contact), efforts to reduce the number of attendees such as by adopting an attendee shifting schedule is required.</li> <li>Students are required to complete the "Confirmation of Laboratory Activities" form to when participating in their research activities.</li> <li>Conduct research guidance and seminar activities online by utilizing online communication tools actively.</li> <li>Gatherings to eat or drink with a multiple number of people are prohibited.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>	<p>(Status) Online lectures only</p> <ul style="list-style-type: none"> <li>In principle, lectures are held online.</li> <li>Regularly scheduled examination are conducted in a manner guided by lecturers in charge.</li> </ul>	<p>(Status) Prohibiting all activities</p> <ul style="list-style-type: none"> <li>Prohibit all activities</li> </ul>	<p>(Status) Shortened opening hours/restrictions on available areas/reduced number of seats by over 90%</p> <ul style="list-style-type: none"> <li>Floors with poor ventilation are closed.</li> <li>Access restriction to shelves may be eased step by step depending on the situation.</li> <li>Only assigned seats can be used.</li> <li>Materials* can be sent by mail to the houses of users who cannot come to the library (who are taking lectures online and, who avoid commuting to university and study at home, etc. to prevent COVID-19 transmission). (in-advance application via Online Catalog (TUAT)/library website is required to borrow or photocopy library materials).</li> <li>Borrowed books, photocopies of library materials (e.g. photocopied dissertations), print-outs of requested e-journals under contract with TUAT, requested document photocopies from other libraries</li> <li>Materials can be returned to the book post in front of the library at all times.</li> <li>Users can also return books by mail or parcel delivery service.</li> <li>Users not affiliated with TUAT cannot use the library.</li> <li>Required to wear masks (non-woven masks are recommended).</li> </ul>
4	<p>(Status) In principle, cancelling all activities</p>	<p>(Status) Online lectures only or postponing lectures</p>	<p>(Status) Prohibiting all activities</p>	<p>(Status) Temporary closure</p> <ul style="list-style-type: none"> <li>Materials* can be sent by mail to users.</li> <li>Borrowed books, photocopies of library materials (e.g. photocopied dissertations), print-outs of requested e-journals under contract with TUAT, requested document photocopies from other libraries</li> <li>Users can return books by mail or parcel delivery service.</li> <li>Requesting photocopies (at the users' private expense) and borrowing books from other libraries are suspended.</li> </ul>