

Application for Certificates

It takes 3 working days to issue a Japanese Version; 10 days to issue an English Version.
You have to show your identity card, like driving license when you receive the certificates.

【Applicant】	Date of application	(y)	(m)	(d)
--------------------	---------------------	-----	-----	-----

<div style="display: flex; justify-content: space-around;"> <div style="border: 1px dashed black; border-radius: 50%; padding: 2px;">Graduates</div> <div style="border: 1px dashed black; border-radius: 50%; padding: 2px;">Current Students</div> </div>	<p>Student no. _____</p> <p>Undergraduate school : Department of _____ year _____</p> <p>Graduate school : Department of _____ year _____</p>
---	---

Name in katakana(or kanji)	_____		
Name in alphabet	_____		
Date of birth	(y)	(m)	(d)
Nationality	_____	Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female
Phone no. at day time	_____		
e-mail address (if possible)	_____		

【What kind of certificates do you require?】

Undergraduate school	Department of _____	Certificate of graduation	Japanese	copy	English	copy
		Transcript	Japanese	copy	English	copy
Graduation year		↓ Others	Japanese	copy	English	copy
_____ (y) _____ (m) _____ (d)		(_____)				

Graduate school	Department of _____	Certificate of completion	Japanese	copy	English	copy
		Transcript	Japanese	copy	English	copy
Completion year		↓ Others	Japanese	copy	English	copy
_____ (y) _____ (m) _____ (d)		(_____)				

Research student	Name of the certificate required	Japanese	copy	English	copy	
		(_____)				
Enrollment date	_____ (y) _____ (m) _____ (d)	<div style="display: flex; justify-content: space-around;"> <div style="border: 1px dashed black; border-radius: 50%; padding: 5px;">Undergraduate school</div> <div style="border: 1px dashed black; border-radius: 50%; padding: 5px;">Graduate school</div> </div>				
Completion date	_____ (y) _____ (m) _____ (d)					

Purpose
Organisation concerned

※事務処理欄

受付		身証		月日		卒名No.		種別	〒引出	発行	
----	--	----	--	----	--	-------	--	----	-----	----	--