

**Graduate School of Bio-Applications and Systems Engineering (BASE),
Tokyo University of Agriculture and Technology**

**Department of Bio-Functions and Systems Science (Doctoral Course)
Department of Food and Energy Systems Science (Consistent Doctoral Program)
Third-Year Enrollment**

**Application Guidelines for
International Students with the Japanese Government Scholarship
and Privately Financed International Students
for October 2023 Enrollment**

**Global leader program for interdisciplinary research of
agricultural and engineering science in ASEAN**

The Doctoral Course and Consistent Doctoral Program of Graduate School of Bio-Applications and Systems Engineering, Tokyo University of Agriculture and Technology develop R&D leaders who can play an active role internationally, by endowing excellent international students from ASEAN countries with advanced agricultural/engineering research ability, technical ability, and social implementation ability necessary for further development of the ASEAN region.

I. Departments seeking applications and prospective supervisors

1. Departments seeking applications

- Department of Bio-Functions and Systems Science (Doctoral Course)
- Department of Food and Energy Systems Science (Third-Year Enrollment)

2. Prospective supervisors

- Department of Bio-Functions and Systems Science (Doctoral Course)

Applicants should select the prospective supervisors they wish to choose from among the research fields of the Graduate School of Bio-Applications and Systems Engineering provided on pages xiii. (If your prospective supervisor has a ✕mark on the right side of the name, please contact ✕prospective supervisor.)

- Department of Food and Energy Systems Science (Third-Year Enrollment)

Applicants should select from the following two types of supervisors.

- Education Supervisor

Applicants should select the education supervisors they wish to choose from among the research fields of the Department of Food and Energy Systems Science provided on page xiv. Please be sure to inform or consult with your education supervisor in advance about the research supervisor you wish to apply for.

- Research Supervisor

A Research Supervisor can be chosen from the Graduate School of Agriculture, the Graduate School of Engineering, or the Graduate School of Bio-Applications and Systems Engineering. Please be sure to inform or consult with your research supervisor in advance about the education supervisor you wish to apply for.

II. Students recruited * (1) and (2) can be applied together

- (1) Candidates for MEXT scholarship
 - Department of Bio-Functions and Systems Science (Doctoral Course) 1
 - Department of Food and Energy Systems Science (Third-Year Enrollment) 2
- (2) Privately financed international students 3

III. Eligibility and Requirements

See pages iii to viii Candidates for MEXT scholarship
See pages ix to xi Privately financed international students

III. References for All Applicants

See pages xii

IV. Admission Policy and List of Areas of Education and Research

See pages xiii to xiv

Candidates for MEXT Scholarship

1. Applicants

Graduate-level international applicants who will come to Japan as new students.

*Applicants should have the MEXT grade point of 2.30 (out of 3.00) or above in two recent years, and are expected to maintain this academic standard during the scholarship program. Moreover, applicants should satisfy one of the conditions of “6. Language skill” below.

2. Nationality

Applicants must have the nationality of a country with diplomatic relations with the Japanese government. Applicants who have Japanese nationality at the time of application are ineligible.

However, applicants based in countries other than Japan who have dual nationality including Japanese nationality at the time of application are eligible if they choose a foreign nationality by the date of arrival and plan to surrender their Japanese nationality.

3. Age

Applicants who were born on or after April 2, 1988.

*The exceptions to the above age requirements are limited to cases where MEXT judges that the applicant was unable to apply at the age of qualification due to the system and circumstances of the country of nationality (duty of military service, loss of educational opportunities due to war, etc.). We do not accept any personal circumstances (economic conditions, family circumstances, health conditions, university or work circumstances, etc.). However, if an applicant who has completed the young leaders program and who does not meet the above age requirements wishes to enter the doctoral program, we accept him/her only within 5 years after completing the program.

4. Academic background

Applicants must be a graduate of a Japanese university or have academic abilities equivalent to or greater than those of a Japanese university graduate. Eligible applicants other than those who have graduated from Japanese universities are defined as follows:

- 1) Applicants must have acquired a master's degree or an equivalent degree in a specialized field overseas, or expect to acquire the degree by the end of September 2023.
- 2) Applicants who have been recognized as having academic abilities equivalent to or greater than those of a holder of a master's degree or an equivalent degree by TUAT through individual entrance qualification screening. And applicants who have reached 24 years of age as of the first day of the enrollment month.

5. Fields of study

Your major fields at university or related fields that you can study at our Graduate School of Bio-Applications and Systems Engineering (BASE).

6. Language skill

Applicants are required to fulfill at least one among the following English proficiencies .

- 1) A score of qualification or examination test equal to or more than B2 equivalent of Common European Framework of Reference for Languages (CEFR) in English at the time of enrollment in a regular course.
- 2) Applicants who completed the educational course that satisfies entrance qualifications for a Japanese graduate school master's course in English as the main language.

3) Applicants who are recognized by our Graduate School of Bio-Applications and Systems Engineering (BASE) as having the English proficiency specified in 1) above.

7. Health

Applicants should be in good mental and physical health.

8. Arrival in Japan

Applicants must be able to arrive in Japan between October 1 and October 14, 2023.

9. Remarks

1) Applicants in one or more of the following categories are “ineligible.” They must decline the scholarship offer if they are found to fit any of the following criteria.

(1) Active members of the military or civilians employed by the military at the time of arrival in Japan and during the scholarship period;

(2) Applicant who is unable to come to Japan within the period designated by MEXT or our Graduate School of Bio-Applications and Systems Engineering (BASE);

(3) Those who were the Japanese government (MEXT) scholarship students in the past (including those who declined after arrival in Japan). However, this does not apply to an applicant, who: (i) have academic or work experience of more than 3 years from the month following the last month of scholarship to the last month of scholarship; or (ii) the last Japanese government (MEXT) scholarship received was either a Japanese-studies student and later returned to a university from which he or she graduated (or expected to graduate) in their home or another country, an international student in Japan under the Japan-Korea Joint Government Scholarship Program for the Students in Science and Engineering Departments and later returned to South Korea, or an international student under the young leaders program. In addition, MEXT Honors Scholarship do not apply to the Japanese government (MEXT) scholarship, so you can apply even if you have received it in the past.

(4) Those who have applied for duplicates of other 2023 scholarship programs under the Japanese government (MEXT) scholarship.

(5) An applicant who is enrolled in a Japanese university with a status of residence “Ryuugaku (student)” at the time of application, or who is enrolled or scheduled to be enrolled as a privately financed student in a Japanese university since the time of application until the scholarship provision. However, even if the applicant (privately financed student) is enrolled or scheduled to be enrolled in a Japanese university, the following case is excluded: At the time of application, the applicant is surely expected to complete his/her study program prior to commencement of the MEXT Scholarship grant period and return home, and then acquires a new status of residence “Ryuugaku (student)” to come again to Japan.

(6) Those who plan to receive scholarships from an organization (including a governmental organization in his or her home country) other than the Japanese government (MEXT) after the start of scholarships.

(7) An applicant who failed to graduate and whose conditions and academic qualification are not satisfied by the prescribed date.

(8) An applicant who has dual nationality at the time of application and cannot prove that he/she has surrendered Japanese nationality by the date of arrival.

(9) An applicant who is planning long-term research activities (internships, fieldwork, etc.) outside Japan, or planning to take a long-term leave of absence from the time of application.

(10) An applicant who completed doctoral course and does not aim for obtaining a degree.

2) Admission shall be cancelled if a candidate who expected to graduate failed his/her graduation before the end of September 2023.

- 3) Regarding “II. Eligibility and Requirement, 4. Academic background,” in case the candidate has less than 16 years of school education, evaluation is required prior to the admission. Please inform your prospective supervisor at our Graduate School of Bio-Applications and Systems Engineering (BASE) by January 12, 2023.
- 4) We will employ those who, while studying in Japan, contribute to mutual understanding between their countries and Japan by participating broadly in local schools and activities as human resources that help internationalize Japan. We also expect them to strive to promote the relationship between their countries and Japan by maintaining close relationships with their Japanese universities after graduation, cooperating in questionnaire surveys after graduation, and cooperating in projects implemented by Japanese diplomatic missions after returning home.

Application Procedure

Applicants should submit, via their university or institution, the following documents to the prospective supervisor of our Graduate School of Bio-Applications and Systems Engineering (BASE) before February 6, 2023.

- 1) Application
All documents should be sent to the prospective supervisor by international mail (DHL, Fedex, UPS, or other international postal service in your country).
(The applicant should contact the prospective supervisor and obtain an acceptance from him or her in advance.)
- 2) Documents to be submitted
 - (1) APPLICATION FORM FOR JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2023 (use enclosed form)
 - (2) Field of your major and research plan (use enclosed form)
 - (3) Research achievement
 - (4) An abstract of either Bachelor’s or Master’s thesis, or equivalent paper in Japanese or English within 600 words.
 - (5) A letter of recommendation, by the dean or head of the applicant’s affiliated institution. This letter is addressed to the president of Tokyo University of Agriculture and Technology. Please use the envelope issued by your university and an official seal of your university.
 - (6) A certification that shows the applicant’s birth, nationality, citizenship, or residence in the applicant’s home country such as a transcription of domiciliary register or a proof of citizenship.
 - (7) Original academic transcript issued by the last university attended (undergraduate or graduate school.)
 - (8) Original diploma or certificate for (prospected) graduation issued by the last university attended (undergraduate or graduate school), indicating the degree conferred. (Diploma will be returned.)
 - (9) Original of the academic certificate of the last university attended showing the GPA or the ranking which the applicant has been awarded within his or her class (e.g. Xth out of Y students.)
 - (10) Original certificate for language (e.g., TOEFL, IELTS, etc.)
If the applicant does not have a certificate to prove your language skills, please contact the prospective supervisor as soon as possible.
 - (11) A certificate of health (use enclosed form and this certificate should be obtained within the past 6 months before the submission.)

(12) A photocopy of passport (If you have already your passport. The pages where the name and the photograph can be identified)

3) Remarks

- i) All the documents should be typewritten in either English or Japanese and printed two-sided in A4 size with enclosed form. (In the case the document is not English or Japanese, please attach the translation in English or Japanese with it.)
- ii) The submitted documents will not be returned.
- iii) All documents should be correctly completed and submitted before the deadline. Documents submitted after the deadline and incomplete applications will not be accepted.
- iv) The documents and forms are subject to change.

4) Screening and aim of this program

- i) Candidates recommended by TUAT will pass through MEXT selection and the results will be notified to TUAT.
- ii) The prospective supervisor of our Graduate School of Bio-Applications and Systems Engineering (BASE) will inform the candidates of the results by July 2023.
- iii) Classes and instructions are given mainly in English and this program offers a Doctor of Engineering, a Doctor of Agriculture, or a Doctor of Philosophy in 3 years. The enrollment identification is a full time doctoral course student.

5) Allowance

The scholarship duration for MEXT Scholarship recipients is twenty-four (24) months from October 2023.

The amount of the monthly stipend for 2023 is yet to be determined. For reference, the monthly amount for 2022 scholarship was JPY 148,000/month (This amount is subject to change each year depending on the fiscal budget, prices, etc.).

The scholarship will not be paid to a recipient who is on a leave of absence or absent for a long period from his or her university. The scholarship will be cancelled in the following cases:

- i) If any portion of the recipient's application documents is found to be falsely stated.
- ii) If the recipient is in breach of his or her pledge made to the Minister of MEXT.
- iii) If the recipient violates Japanese laws and regulations and is imprisoned for more than a year.
- iv) If the recipient is subjected to a disciplinary action or expulsion by his or her university.
- v) If it is determined that the recipient will not be able to complete his or her course within the standard course term because of his or her poor academic achievement or suspension.
- vi) If the recipient changes his or her resident status of "Ryuugaku (student) ," without obtaining a new resident status of "Ryuugaku (student) ,"to any other status.
- vii) If the recipient receives another scholarship (except for a scholarship designated for research expenses).
- viii) After admission, if the recipient advances to higher courses without approval of extension of the scholarship grant period.
- ix) If the recipient leaves the host university or transfers to another graduate school.
- x) If the recipient's annual academic grade point is less than 2.30 or the grading standard set by the university.

6) Traveling costs

- i) Transportation to Japan: Recipients will be provided, according to the itinerary and route designated for them by MEXT, with an economy class air ticket from the international airport closest to their place of residence to Narita International Airport (or an international airport the recipient's host university normally uses).
Recipients will have to shoulder expenses such as domestic transportation from their place of residence to the nearest international airport, passenger service facilities charge (PSFC), airport taxes, special taxes on overseas travel and domestic travel expenses in Japan (basically the recipient's place of residence should be the current address stated in the application form). Moreover, an air ticket will not be provided if the recipient travels to Japan from a country other than that of his or her nationality.
- ii) Transportation from Japan: Upon application, recipients who wish to return to their home country within the last-payment month of the scholarship will be provided with an economy class air ticket for a flight from Narita International Airport (or an international airport the recipient's university normally uses) to the international airport closest to their place of return.
- iii) Travel expenses for transportation from their place of residence in Japan to the nearest international airport, airport tax, airport use fee, special tax required for travel, travel expenses within nationality (including aircraft transit costs), travel insurance fee, carrying expenses related to goods and unaccompanied baggage will be borne by the international students. In addition, if you return home before the end of the scholarship period due to your own reasons or “5) Allowance i-x” above, you will not receive a return trip fee.
- iv) Recipients should bare the cost of travel insurance for their travels to/from Japan.
- v) If you continue to stay in Japan after the scholarship period ends (for example, advancement or employment in Japan), travel expenses for temporarily returning home will not be paid.

7) Educational expenses

Tokyo University of Agriculture and Technology will bear the entrance examination fee, entrance fee, and tuition fee.

8) Expenses necessary at the time of enrollment

- i) School fees including the entrance examination fee, entrance fee, and tuition fee will not be charged.
- ii) The Students Education and Research Accident Insurance insures students against unforeseen accidents and injuries (but not illnesses) in curricular and extracurricular activities. The expense is JPY 2,600 for 3 years.
- iii) The Student Liability Insurance Program provides compensation in the event that the student injures another person or damages another person's property during the regular course, internship, volunteer activities, off-campus research (surveys, tours, training), museum curator training, or extracurricular activities (such as overnight field trips and expeditions).
The cost of this insurance is JPY 5,400 for 3 years. A member fee for the University Co-op of JPY 5,000 is also required but will be reimbursed at the end of the Master's program. (*The costs of the insurance fee and the member fee for the University Co-op are subject to change.)
All the enrolling students are required to join the Student Liability Insurance Program in addition to the Students Education and Research Accident Insurance.

Privately Financed International Students

1. Applicants

Doctoral course-level international applicants who will come to Japan or are residing in Japan and wish to obtain a doctoral degree from our Graduate School of Bio-Applications and Systems Engineering (BASE).

2. Nationality

No nationality requirements.

3. Age

No restriction.

4. Academic background

Applicants must be a graduate of a Japanese university or have academic abilities equivalent to or greater than those of a Japanese university graduate. Eligible applicants other than those who have graduated from Japanese universities are defined as follows:

- 1) Applicants must either have acquired a master's degree or an equivalent degree in a specialized field overseas, or expect to acquire the degree by the end of September 2023.
- 2) Applicants must have been recognized for having academic ability equivalent to a postgraduate's degree or a specialized field through individual admission screening, and must be 24 years of age at the time of 1 October 2023.

5. Arrival in Japan

Applicants must arrive in Japan by October 14, 2023.

6. Other remarks

- 1) Admission shall be cancelled if a candidate who expected to graduate failed his/her graduation before the end of September 2023.
- 2) In case the candidate does not meet the "4. Academic background, 1)" requirement, evaluation is required prior to the admission. Please inform your prospective supervisor at our Graduate School of Bio-Applications and Systems Engineering (BASE) by January 12, 2023.

Application Procedure

Applicants should submit, via their university or institution, the following documents before February 6, 2023.

(All the applicants must apply after contacting the prospective supervisor of our Graduate School of Bio-Applications and Systems Engineering (BASE) and obtaining approval of acceptance.)

1) Submittal of application

All the documents should be sent by registered mail to the prospective supervisor of our Graduate School of Bio-Applications and Systems Engineering (BASE). (The applicant should contact the prospective supervisor and obtain an acceptance from him or her in advance.)

2) Documents to be submitted

- (1) Application for Admission (use enclosed form)
- (2) Field of study and research plan (use enclosed form)
- (3) Research achievement
- (4) An abstract of either Bachelor's or Master's thesis, or equivalent paper in Japanese or English within 600 words.

- (5) Either a graduation certificate or a corresponding certificate issued by the applicant's school indicating that the applicant will be graduating from undergraduate or master's programs, which applicant lately graduated or graduating. A transcript of academic record and a degree certificate of undergraduate or master's programs that is issued by university authorities, which applicant lately graduated or graduating.
- (6) A certification that shows the applicant's birth, nationality, citizenship, or residence in the applicant's home country such as a transcription of domiciliary register or a proof of citizenship.
- (7) A letter of recommendation, by the dean or head of the applicant's affiliated institution. This letter is addressed to the president of Tokyo University of Agriculture and Technology. Please use the envelope issued by your university and an official seal of your university.
- (8) Entrance examination fee of JPY 30,000
(Transfer 30,000 yen to the following account. After that, submit the receipt or other proof of Payment.)

MUFG Bank, LTD. HEAD OFFICE
7851722 (Savings Account)
Tokyo University of Agriculture and Technology

* Please add "BASEA" to the beginning of the payee's name.
e.g. BASEA John Smith

- (9) A photocopy of passport (If you have already your passport. The pages where the name and the photograph can be identified.)

3) Remarks

- i) All the documents should be typewritten in either English or Japanese and printed in A4 size with enclosed form. (In the case the document is not English or Japanese, please attach the translation in English or Japanese with it.)
- ii) The submitted documents will not be returned.
- iii) All documents should be correctly completed and submitted before the deadline. Documents submitted after the deadline and incomplete applications will not be considered.
- iv) The documents and form is possible to change.
- v) The prescribed payment form for the entrance examination fee can be requested from Admissions Section of Koganei Student Support Office. Please request it early beforehand to avoid being late. After payment, please submit a receipt (right side of the money transfer bill) with application documents.

4) Screening and aim of this special course

- i) The screening will be conducted based on the submitted documents in "IV. Application Procedure."
- ii) The notification of acceptance will be sent by your preferred supervisor directly by the end of March 2023.
- iii) Classes and instructions are given mainly in English and this program offers a Doctor of Engineering, a Doctor of Agriculture, or a Doctor of Philosophy in 3 years. The enrollment identification is a full time doctoral course student.

5) Scholarship for Study

The scholarship is available only for the first year of Bio-Functions Systems Science (Doctoral Course) and the third year of the Food and Energy Systems Science, and each student will receive 50,000 yen per month for 12 months.

In the case that a student who has been granted a scholarship for study drops out of the university or decides to give up the program due to personal reasons, etc., the student may be asked to return the scholarship.

- 6) Expenses necessary at the time of enrollment
 - i) Entrance fee of JPY 282,000.
 - ii) Tuition fee for the fall semester (Oct. 2023 to Mar. 2024) is JPY 267,900 (JPY 535,800 per year). Tuition fee and entrance fee will be adjusted at any time without notice.
 - iii) The Students Education and Research Accident Insurance insures students against unforeseen accidents and injuries (but not illnesses) in curricular and extracurricular activities. The expense is JPY 2,600 for 3 years.
 - iv) The Student Liability Insurance Program provides compensation in the event that the student injures another person or damages another person's property during the regular course, internship, volunteer activities, off-campus research (surveys, tours, training), museum curator training, or extracurricular activities (such as overnight field trips and expeditions). The cost of this insurance is JPY 5,400 for 3 years. A member fee for the University Co-op of JPY 5,000 is also required but will be reimbursed at the end of the Master's program. (*The costs of the insurance fee and the member fee for the University Co-op are subject to change.) All the enrolling students are required to join the Student Liability Insurance Program in addition to the Students Education and Research Accident Insurance.

III. References for All Applicants

- i) Before arrival in Japan, students are advised to obtain information about climate, customs, manners, and universities of Japan. Please understand that you have to use Japanese in out-of-class life.
- ii) Please refer to the TUAT website for research, education and other details.
(<https://www.tuat.ac.jp/en/>)
- iii) Personal information is handled in accordance with the "Act on the Protection of Personal Information Held by Independent Administrative Institutions" and the "TUAT Personal Information Protection Regulations".
 - 1. Personal information provided in the application documents will be used for the purpose of admission selection (application processing and selection), announcement of acceptance, and admission procedure operations.
 - 2. Test scores and other information used in the selection of applicants will be used to prepare materials for consideration of future methods of selecting applicants.
 - 3. Personal information of enrolled students will be used to perform tasks related to academic affairs (student registration, academic guidance, etc.), student support (health management, tuition waiver/scholarship application, employment support, etc.), and tuition fee collection.
 - 4. When information is used in the operations described in 1. through 3. above, some of the operations may be performed by contractors entrusted by the University. All or part of the personal information will be provided to the contractor to the extent necessary for the performance of the entrusted work.
- iv) If you have any inquiry about these application guidelines, please contact the address below in writing.

Postal address:

Admissions Section of Koganei Student Support Office
Graduate School of Bio-Applications and Systems Engineering (BASE)
Tokyo University of Agriculture and Technology
2-24-16 Naka-cho, Koganei-shi
Tokyo 184-8588 JAPAN
Fax: +81-42-388-7013

IV. Admission Policy and List of Areas of Education and Research

Admission policy

Based on the purposes of its education, research and human resources development, the Graduate School of Bio-Applications and Systems Engineering seeks the following students who:

The Graduate School of Bio-Applications and Systems Engineering promotes interdisciplinarity and synergy in the field of bio-applications and systems engineering, and accepts a broad range of students without specific requirements for their fields of specialization and academic history. It accepts a broad range of students from throughout the world who are passionate about obtaining advanced specialized and interdisciplinary knowledge, interested in the development of cutting-edge science and technology, and driven to put their ideas into practice.

List of Areas of Education and Research

Graduate School of Bio-Applications and Systems Engineering (BASE)

If your supervisor has a ※mark on the right side of the name, please contact ※supervisor.

Areas of education/research	Supervisor
Functional Designing of Materials	Kenji OGINO, Professor
Functional Innovation of Materials	Hisashi MURAKAMI, Assoc. Prof.
Functional Application of Materials	Eika W. QIAN, Professor
Functional Application of Materials	Susumu INASAWA, Assoc. Prof.
Environmental Geoscience	Yohey HASHIMOTO, Assoc. Prof.
Functional Materials Science	Kazuya NAKATA, Assoc. Prof.
Biomedical Photonics	Izumi NISHIDATE, Assoc. Prof.
Media Informatics	Kaori FUJINAMI, Professor
Natural Language Processing	Kanako KOMIYA, Assoc. Prof. ※
Environmental Mechanical Systems	Hiroshi ISHIDA, Professor
Energy Systems Integration	Takashi IKEGAMI, Assoc. Prof. ※
Robotics	Ikuo MIZUUCHI, Professor
Environmental Optical Systems	Kentaro IWAMI, Assoc. Prof.
Biomass Production and Utilization Systems	Shinya KAJITA, Professor
Biological Production Systems	Takeshi SUZUKI, Assoc. Prof.
Material energy design	Yoichi TOMINAGA, Professor
Energy systems analysis	Atsushi AKISAWA, Professor
Regulatory systems of biological response	Taishi UMEZAWA, Professor
Ecological environment systems	Koki TOYODA, Professor

Environment monitoring systems	Nobuyuki AKAI, Assoc. Prof. ※
Bioelectronics	Miyuki TABATA, Assoc. Prof. ※

Department of Food and Energy Systems Science

Areas of education/research	Supervisor
Functional Application of Materials	Susumu INASAWA, Assoc. Prof.
Material energy design	Yoichi TOMINAGA, Professor
Energy systems analysis	Atsushi AKISAWA, Professor
Biomedical Photonics	Izumi NISHIDATE, Assoc. Prof.
Ecological environment system	Koki TOYODA, Professor
Biological response control	Taishi UMEZAWA, Professor
Functional Analysis of Materials	Kazuya NAKATA, Assoc. Prof.